



COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENVIRONMENTAL PROTECTION
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January 7, 2009

Paul McNulty
Director of Public Health
Town of Westborough
45 West Main Street
Westborough, MA 01581

Dear Mr. McNulty,

Thank you for submitting Westborough's Disaster Debris Management Plan to the Massachusetts Department of Environmental Protection (MassDEP) for review and for taking the time to provide a briefing for us on the Plan in November 2008. This planning is an important step for local governments to be better prepared to manage debris generated by disaster events. I am pleased to inform you that MassDEP has completed its review of Westborough's disaster debris management Plan and that the Plan meets MassDEP's criteria for local disaster debris Plans. Specifically, the Plan meets the following criteria.

- The Plan defines how it will integrate with the Town of Westborough Comprehensive Emergency Management Plan.
- The Plan defines the responsibilities for debris management within the municipality.
- The Plan defines the scope of disasters and estimated debris quantity that the municipality expects to be able to handle.
- The Plan includes a process to request state or federal resources when local resources are exhausted.
- The Plan includes an estimate of the debris management site (DMS) acreage potentially needed.
- The Plan addresses monitoring of the collection and hauling activities.
- The Plan stresses volume reduction and diversion methods.
- The Plan addresses the management of the following types of debris at a minimum: vegetative waste, C&D debris, white goods, electronics, vehicles and vessels, hazardous household waste and other hazardous materials, soils and sediments and animal carcasses.
- The Plan addresses the management of documentation of debris management activities.
- The Plan identifies Debris Management Sites (DMSs).
- The acreage of the DMSs is equal or exceed the estimated acreage needed.

This information is available in alternate format. Call Donald M. Gomes, ADA Coordinator at 617-556-1057. TDD# 1-866-539-7622 or 1-617-574-6868.

MassDEP on the World Wide Web: <http://www.mass.gov/dep>



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- The Plan includes notifying MassDEP prior to opening a DMS, if possible, or otherwise within no more than 48 hours of opening a DMS.
- The Plan contains a “Disaster Debris Management Site Selection Worksheet” completed for each site.
- All the DMSs meet all of the criteria set forth in the “Disaster Debris Management Site Selection Worksheet” or there are provisions identified to minimize the impact on the environment where criteria cannot be met.
- The Plan identifies the types of disaster debris to be manage at each site.
- The Plan clearly defines contractors’ responsibilities (e.g. debris separation and diversion, operation of the DMS, monitoring and record keeping).
- The DMSs are intended only for use during a disaster event and associated disaster debris management activities, NOT for routine operation.
- The Plan addresses monitoring of the DMSs and trucks to correctly identify and segregate waste types for appropriate management and ensure that the site is operated properly.
- The Plan includes provisions for keeping DMSs open more than 90 days.
- The Plan includes provisions for closing the DMSs.
- The DMSs were reviewed by the MassDEP solid waste section chief or designee in the region where the DMSs are located and there are no objections to using these sites as described in the Plan.

Based on MassDEP’s review, we recommend that the Town of Westborough forward the Debris Plan to the Massachusetts Emergency Management Agency (MEMA) for review and approval. Following MEMA’s review, the Plan will be sent to the Federal Emergency Management Agency (FEMA) for its approval. Please include this letter with your Debris Plan.

Please contact Martha Senn at MassDEP at (617)292-5547 for any questions about the MassDEP review of Westborough’s Plan. Congratulations on completing this important step in your Disaster Debris Planning.

Sincerely,

John Fischer
Branch Chief, Waste and Toxics Planning

Cc: John Regan, DEP CERO
Mike Philbin, MEMA