

Date Received by DPW _____

**DEPARTMENT OF PUBLIC WORKS
TOWN OF WESTBOROUGH, MASSACHUSETTS
INSTALLATION PERMIT APPLICATION**

Type of Service: Water Installation _____ Sewer Installation _____ Road Opening _____
(check which applies)

Location of Property: _____ Dig Safe# _____

Name/Address of Owner: _____

Phone (home): _____ Phone (work): _____

Nature of Service:	<u>Service Material</u>	<u>Service Size</u>	<u>Service Length</u>	<u>Fees DPW</u>
Gas Co.	_____	_____	_____	_____
Electric Co.	_____	_____	_____	_____
Phone Co.	_____	_____	_____	_____
Cable Co.	_____	_____	_____	_____
Water Domestic	_____	_____	_____	_____
Water Fire	_____	_____	_____	_____
Sewer	_____	_____	_____	_____
Drain	_____	_____	_____	_____
Other	_____	_____	_____	_____

Driveway _____ Curb Cut Width _____

Sketch Plan Attached: _____ Registered P.E. Plan Attached _____

Any Contractor applying for Water and/or Sewer Installation Permits are to be licensed by the Department of Public Works unless otherwise waived. Any Contractor applying for a Road Opening Permit is to be licensed by the Department of Public Works. All curb Cut Permits, Road Opening Permits, Sewer Installation Permits and Water Installation Permits require site plans. Site Plans are to be prepared and stamped by a Registered Professional Engineer unless otherwise approved by the DPW. The intent is for simple projects consisting of just one utility or driveway revision to typically need a sketch plan. For more complicated projects or projects requiring utility driveway, such as a new house or building construction, a plan prepared by a RPE would be required.

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Company Name: _____ Phone: _____

Owner: _____ Work Phone: _____

Address: _____ Cell Phone: _____

Supervisor: _____ Phone: _____

In consideration of granting of this permit, the undersigned agrees to accept and abide by all provisions of the Subdivision Rules and Regulations, the Department of Public Works Specifications and Details, the Sewer Rules and Regulations and the Commonwealth of Massachusetts MHD Construction Standard and Specification. Inspections are required of installed work and "As Built" Plan submitted at completion of work done.

Signature of Applicant: _____ Date: _____

(Below for DPW Use)

Permit Fee:

Water Installation \$ _____ Permit No. _____ Connection Permit No. _____

Sewer Installation \$ _____ Permit No. _____ Connection Permit No. _____

Road Opening \$ _____ Permit No. _____

Payment Type Cash \$ _____ Check \$ _____
(Separate checks for each permit)

Payment received by: _____ Date: _____

Comments:

Application Approved by: _____
Engineering Division DPW Manager Date

All work under this permit(s) is not accepted until the work is inspected and an As-built is submitted.

Inspected and approved by: _____
Engineering Division Date

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**DEPARTMENT OF PUBLIC WORKS
TOWN OF WESTBOROUGH, MASSACHUSETTS**

**INSTALLATION PERMIT APPLICATION
DEPARTMENT NOTIFICATIONS**

- Required by DPW**
- Not Required by DPW**

Under the direction of the Town of Westborough Selectmen, you are required to meet in person with the Fire Chief and Police Chief to go over safety and traffic routing for the above project. All requests by the Fire and Police Departments must be instituted and adhered to during the course of the project.

Until this meeting has taken place, no road opening permits will be issued. This form shall be returned to the Westborough DPW, upon requesting applications for permits.

To:

Company Name: _____

Address: _____

Phone: _____

Project: _____

Comments/Requirements

Police:

Fire:

Police Chief Approval

Fire Chief Approval